

## GREENFIELD VALLEY TRUST LTD.

### MINUTES OF THE SPECIAL MEETING OF GREENFIELD VALLEY TRUST HELD ON 8 JANUARY 2019 AT BASINGWERK HOUSE GREENFIELD

#### **PRESENT:**

Mrs Gwladys Harrison (Chair),  
Mrs Mary Auty,  
Mr Raymond Bailey  
Ms Claire Walker  
Mrs Rachael Wheatley

#### **IN ATTENDANCE:**

Mr Ian Jones, Company Secretary  
Mr Tom Woodall, Flintshire County Council  
Mrs Helen Mrowiec, Team Leader, Sites FCC

#### **APOLOGIES**

Mrs Angharad Longley  
Mr Martin Weigh  
Mr Andrew Farrow, Chief Officer Planning and Environment, FCC  
Mrs Sophie Fish, (Museums Mentor)

#### **01 CHAIRMAN'S ANNOUNCEMENTS AND PROCEDURAL**

Trustees and all present were welcomed by the Chair; who wished everyone present a Happy New Year.

#### **02 DECLARATION OF INTERESTS**

No declarations of interest from Trustees.

#### **03 MANAGEMENT AGREEMENT**

An update was given by the Chair on progress since the last meeting and that Martin Weigh had been liaising with the Solicitor engaged and the draft amendments to date had been circulated. A meeting had been proposed between Martin and Tom Woodall to iron out a few uncertain matters and key principles in respect of Flintshire CC's obligations focusing on what were GVT roles and responsibilities and the same for Flintshire CC. Tom had suggested that the FCC legal team should now be involved to agree/ amend as necessary. It was suggested that if a meeting took place there should be at least two Trustees in negotiations (perhaps Martin and the Chair in Rachael's absence) and any technical matters left to legal representatives.

Trustees asked for updates asap as this matter now needed urgent resolution

**RESOLVED:** that the Company Secretary write to Martin Weigh to ascertain the position and clarify matters including timescales and ask him to report back to the Chair.

#### **04 BUDGET AND FINANCIAL MATTERS**

Following the Budget report approved at the November Trust Board meeting, it was now reported by the Treasurer that finances were doing better than anticipated due to prudence and good management despite a very poor year in terms of attendances. It was likely that the Trust was heading for a break even situation at year-end and as a bonus this year, there could also be some historic VAT to factor in which would avert any worries about a loss. It was anticipated that the HLF monies would soon be resolved. It was noted that FCC had agreed to fund costs associated with the boiler, alarm and security system.

The Accountants had been involved early in the year-end figures and the final statements and figures should be available much earlier in 2019.

**RESOLVED:** That the Budget report be received and the Trust place on record it's thanks to the Treasurer for all the hard work involved.

#### **05 ANY OTHER URGENT BUSINESS**

None

#### **06 DATES OF NEXT MEETINGS**

Calendar of meetings dates were noted:-

##### Board

##### **2019**

25 February

07 May

08 July (Special)

22 July

##### AGM

08 July 2019

(Ian Jones left the meeting at this point 6.45pm)

#### **07 COMPANY SECRETARIAT REVIEW**

The Task and Finish Group had looked into this matter and presented their findings. It was important to consider the current requirements and future needs of the Trust in respect of governance, advice and support as provided by the Company Secretarial role and therefore a review of the job and person specification was required and Trustees were invited to lodge their opinions with the Treasurer..