

GREENFIELD VALLEY TRUST LTD.
MEETING OF TRUSTEES TO BE HELD AT
BASINGWERK HOUSE, GREENFIELD VALLEY
ON MONDAY 24 FEBRUARY 2020 COMMENCING AT 6.00 P.M.

AGENDA

1. Chairman's Announcements and Procedural

Welcome

2. Apologies

3. Declaration of Interests

To receive any declarations of interest from Trustees

4. Minutes

To receive the Minutes of the Ordinary Meeting of Trustees held on 18 November 2019 and the Special Meeting held on 20 January 2020. (Copies enclosed)

6. Matters Arising

Matters arising – to update any matters arising **not** otherwise on the agenda

7. Café Update

To receive a progress report

8. Progress Reports

To review progress on other matters appertaining to the work of the Valley:-

- (i) Operations and Site Management (herewith)
- (ii) Finance report (to follow)
- (iii) Representation by Trustees at other meetings any reports for information
- (iv) Active Travel Update

09. Strategy for Greenfield Valley

Long term view point - Report by Brenda Harvey

10. Task and Finish Groups

To consider **any** Sub-Groups reports not already covered

11. Management Cycle of Business – Aide Memoir

September Review – events, café, standards, KPIs, policies
October Planning – new season, events, key projects, budget
January Programme agreement, budget set
March Delivery, progress reporting

12. Any Other Business

For **urgent** matters only which have been **agreed in advance** by the Chairman

13. Dates of Next Meetings

To note the calendar of meetings for the forthcoming year and make **suggested changes** as follows:-

2020

4 May
06 July Special
21 July

AGM

06 July 2020