

**GREENFIELD VALLEY TRUST LTD.**  
**MEETING OF TRUSTEES TO BE HELD AT**  
**BASINGWERK HOUSE, GREENFIELD VALLEY**  
**ON MONDAY 16 SEPTEMBER 2019 COMMENCING AT 6.00 P.M.**

**AGENDA**

**1. Chairman's Announcements and Procedural**

Welcome

**2. Apologies**

**3. Declaration of Interests**

To receive any declarations of interest from Trustees

**4. Minutes**

To receive the Minutes of the Ordinary Meeting of Trustees held on 22 July 2019. (Copies enclosed)

**5. Matters Arising**

Matters arising – to consider any matters arising not otherwise on the agenda

**6. Café Update**

To receive a verbal update

**7. Trustee Induction Event**

Feedback/action

**8. Progress Reports**

To review progress on other matters appertaining to the work of the Valley:-

- (i) Operations and Site Management (herewith)
- (ii) Finance report (to follow)
- (iii) FCC Monies in Balance - priorities
- (iv) Management Agreement Official Signing
- (v) Sustrans Update – Phase 2 Active Travel Plan

**9. Task and Finish Groups**

To consider **any** Sub-Groups reports not already covered including:-  
HLF update – Sophie Fish to report

**10. Management Cycle of Business - Updates**

September Review – events, café, standards, KPIs, policies  
October Planning – new season, events, key projects, budget  
January Programme agreement, budget set  
March Delivery, progress reporting

**11. Any Other Business**

For **urgent** matters only which have been **agreed in advance** by the Chairman

**12. Dates of Next Meetings**

To note the calendar of meetings for the forthcoming year as follows:-

**2019**

18 November

**2020**

24 February

27 April

06 July Special

20 July

AGM

06 July 2020